



PVPV/Rawlings Elementary School

School Advisory Council

September 20, 2016 Meeting

Start: 3:15 PM Finish: 4:00 PM

Minutes

Attended: L. Cabo Dal Molin, J. Nunes, V. Riegert-Johnson, P. Wilkinson, K. Zarcynski, S. Alvarez, A. Shea, H. Williams, R. Keene, J. Cox, C. Woolston, C. Van Housen, K. Butler, Kelly Barrera, E. McVay

Excused: Paula Steele

Unexcused: C. Whitty, E. Davis

1. **Call to order-** *Leslie Cabo/Jennifer Nunes*

- a. Approve Agenda – Motion made by J. Cox and H. Williams
- b. Approve minutes from May, 2016 meeting – Motion made by H. Williams and K. Butler
- c. Vote on proposed meeting schedule for 2016-2017
 - i. Proposed dates: Sept 20, Oct 18, Nov 15, Jan 17, Feb 21, March 21, April 18, May 16
Vote made. All in favor to approve dates. Motion to approve H. Williams and V. Riegert-Johnson

2. **SAC Overview/SAC Member Training** – *Leslie Cabo and Jennifer Nunes*

- a. Meeting format consists of elected members of district, teachers, parents, and business partner
- b. SAC Composition: Due Oct 28
- c. SAC by-laws provided to SAC members
- d. Shared Decision Making Process – Minutes are taken at each meeting and posted on SAC webpage.
- e. Needs Assessment – This is in the form of an online survey and opened until May 20th.
- f. SAC Budget
 - i. Current SAC balance is \$1,586.26
 - ii. School Recognition is \$5,773.13

3. School Improvement Plan and Principal Updates- *Caty Van Housen*

- a. *PVPV was recognized as a 5 Star School. To continue this recognition, 80% of SAC membership must be present at each meeting.*
- b. *The SIP will be provided for SAC review before presenting to the School Board.*
- c. *Ms. Van Housen outlined her plans for supporting teachers as they build their Professional Learning Community culture. She mentioned trainings and book studies.*
- d. *Grades 3-5 are participating in Data Dialogue Days for their teams, with support from the District's Curriculum experts in Math, Science and Writing.*
- e. *Ms. Van Housen thanked the recent group of parents making improvements to playgrounds and landscape.*

4. New Business

- a. Parents asking for help in the name change to Mosquito Control Road.
- b. Ms. Barrera announced a reception for the four Superintendent candidates to be held on October 6th at 6:00 PM at First Coast Technical College. Open to public.

5. Adjournment

- a. Motion made by H. Williams and R. Keene.