**PVPV/Rawlings Elementary School**

**School Advisory Council Meeting**

**Date: September 16, 2014**

**Meeting Convened: 3:18 pm Adjourned: 4:04pm**

**Attendees:** K. Furness, L. Brubaker, Y. Cubero-Gonzalez, A. Biba, L. Berger, M. Ackerman, D. Monk, B. Morgan, C. VanHousen, M. James, G. Volen, S. Kelly, L. Cabo, C. Witty, V. Edeker

**Excused**: A. Moss, C. Woolsten

**Unexcused**:

**Guests:** R. Garlanger, P. D’amato, K. Blarrera

**Call to order:** Lisa Brubaker

**Approve Agenda for meeting:**

Motion to approve the agenda was made by G. Volen and S. Ward seconded the motion.

**Review Minutes from May, 2014 meeting:**

Motion to approve the minutes was made by L. Cabo and M. Ackerman seconded the motion.

**Vote on proposed meeting schedule for 2014-15: Sept 16, Oct 21, Nov 8, Dec 16, Jan 20, Feb 17, April 21, May 19**

Motion to approve the schedule was made by M. Ackerman and M. James seconded the motion.

**Elect a secretary and treasurer:** L. Cabo volunteered to be secretary, and G. Volen volunteered to be treasurer.

Motion to approve the positions was made by A. Bilba and L. Berger seconded the motion.

**Meeting Notes**:

**Purpose of SAC-K. Furness**

* Reviewed powerpoint
* Reviewed SAC responsibility, activities, the Sunshine Law, the composition (teachers, parents, community members…51% not employed by school), attendance (51% must be present to vote), needs assessment, SAC budget, school recognition funds, SPAR report, and SIP plan
* SIP plan: data was presented in form of a table. Reviewed school scores from 2013-14 school year. SIP plan is data driven and the PLC calendar supports deficits. Writing is a goal on the SIP plan this year. School has purchased My Access Writing for grades 4 and 5.

**SAC Binder-Lisa Brubaker**

* Review of the binder.
* Review of the Composition and members.
* Review of the SAC budget (currently $5,031.43)
* Review of the SAC Fund request form. B. Wetmore requested funds. She plans to observe another science teacher in the county use science notebooks. This would be a follow-up to an inservice she attended.
	+ SAC committee voted for approval of funds use. ALL members raised their hands in approval.
* School Recognition
	+ Sample ballot was presented
	+ Any suggestion will be discussed in the October 21 SAC meeting and voting to finalize the ballot will take place
	+ Voting by staff will take place on October 22
	+ School outcome must be submitted to the county by October 31.

**Curriculum Updates-C. VanHousen**:

* Asked committee for input on SIP plan
* New Florida State Standard include handwriting component: purchase of Handwriting Without Tears
* Keyboarding skills needed for new FSA. Type to Learn is implemented
* FSA will assess essay writing on the computer. My Access Writing was purchased for grades 4 and 5. My Access Writing was developed by the company that scores the ACT.

**Principal Updates- K. Furness**:

* 1,044 current enrollment
* 3 overflow classrooms
* Open positions: Media Specialist and Extended Day
* 2 Associate teachers have been hired

*SAVE the DATE information: State of the Schools Monday, October 6 in the School Board Auditorium.*

**Meeting adjourned: 4:04 p.m.**

Motion to adjourn was made by D. Monk and seconded by G. Volen.