**PVPV/Rawlings Elementary School**

**School Advisory Council Meeting**

**Date: September 15, 2015**

**Meeting Convened:** 3:16 PM **Adjourned:** 4:08PM

**Attendees:** L. Brubaker, Y. Cubero, L. Cabo, K. Butler, L. Berger, A. Moss, V. Riegert-Johnson, P. Wilkinson, K. Zarczynski, J. Cox, K. Furness, R. Keene, D. May, C. Woolston, C. Whitty

**Guest:** H. Henry, K. Barrera

**Excused:** B. Morgan

**Absent**: G. Volen, A. Bilba,

**Call to Order:** Y. Cubero

**Approve Agenda for meeting:** Motion to approve agenda was made by V. Riegert-Johnson and K. Butler

**Review Minutes**: Motion to approve May minutes was made by C. Woolston and K. Zarczynski.

**SAC meeting Dates for 2015-2016 - 3rd Tuesday each month minus December -** motion to approve dates by: L. Berger and J. Cox

**SAC Overview** – Lisa Brubaker and Yvette Cubero

1. SAC Members: Teachers are elected by teachers and parents elect parents. SAC meeting dates are always listed on The Wave. The committee represents the make up of our community. 51% of SAC must be non-staff members.
2. SAC by-laws
	1. Provided in folder, governs committees and meetings.
	2. Minutes are sent to the accountability office.
	3. Any member that has two unexcused absences will be asked to resign and someone else will be voted in.
	4. If you are going to be absent, please reply to email invite sent by L. Brubaker. Our school is trying to get the five star award. To do this, 80% of our SAC members must attend each meeting.
3. Needs Assessment
	1. Is open January-March.
	2. Includes about 15 questions to parents.
	3. Staff can add questions if needed.
4. SAC Budget
	* 1. Current SAC balance is $5,474.85
	1. School Recognition is $3,283.56. This is residual from last year. SAC can determine how those funds can be used this year.
	2. Options include: Teachers can attend workshops, do observations at other schools, purchase professional reading etc.
	3. Funds are determined by the state.

 **Curriculum Updates** – Lisa Brubaker

* + - 1. District Writing initiative: Implementing “Being a Writer” in Grades K-2
				1. Positive feedback from teachers.
				2. Students are collaborating with one another.
				3. Students look forward to Free Write Friday.
				4. Teachers are seeing an improvement in collaboration within the class.
			2. 4 District initiatives – Balanced Literacy, High Yield Strategies, Math Literacy, Technology
				1. Teachers will receive Professional Development throughout the year
			3. Walls of Fame – IXL and AR
			4. Testing for this year- Dr. Joyner and Task Force came together and improvements have been made to lower the amount testing this year.

**Principal Updates** – Kathleen Furness

1) Purpose of SAC and School Improvement Plan

2) No test data is back from state at this time… data is expected in 3-4 weeks. School will look at how we performed and what we need to address and to celebrate.

3) School Improvement Plan was provided for review.

4) Enrollment 1032, dual campus, one administration, 2 AP, 2 guidance counselors

5) Being a writer textbook adoptions--Model classrooms are incorporating all the practices with Being a Writer. Realigned course times with writing times so that students can observe co teachers to have on going learning. Intentionally set 50 minutes for writing.

6) My access writing will be on going as well. Students are given immediate feedback for their writing.

7) PVPV/Rawlings was featured in St. Augustine Magazine with the turtle murals, emphasis on reading, leadership, character education.

8) PTO recently donated $45,000 to the school to cover overall school goals.

a. $20,000 to the media centers to buy books for students, and e-readers.

b. $2,000 given to each grade level.

c. $5000 given to resource teachers.

d. Technology was refreshed.

e. Fresh fruit program brought back to cafeteria.

9) Mrs. Henry and Mrs. Brubaker have worked in our new science lab; refreshed it and made it a full-blown discovery environment.

10) Water fountains that dispense water into water bottles will be installed.

11) The district maintenance team are doing a lot of work on our campus. (Gate repair, fences, air filters, lightbulbs…etc)

12) 200 students participate in school clubs as well as the vender-based enrichment classes. School get 15% from those venders. Currently looking into extending our nurses hours to meet after school hours needs.

13) Safety first! We have 55-60 surveillance cameras including digital zoom cameras.

 **New Business**

**Fund Requests** -

**M. Bettler** – requests attend FAGAC in Tampa = 326.62 (conference and one night hotel stay)

Motion to approve funds made by A. Moss and K. Zarczynski

**L. Brubaker** – request funds for half day subs for each teacher to be used for Data Dialogue Day

Motion to approved funds by K. Butler, L. Berger

**C. Woolston** – requests 9 copies of the book Mindset for 90.00 for his team

Motion to approve funds made by V. Riegert-Johnson and R. Keene

SAC voted to use the funds for covering all three items

Bettler - majority voted

Brubaker - majority voted

Woolton - majority voted

**Adjournment:** Motion made to adjourn by C. Woolston and J. Cox