

PVPV/RAWLINGS
EXTENDED DAY PAYMENT SCHEDULE
2018-2019

According to Florida State Law, all Extended Day Fees must be collected in advance of care. There are 180 days of school and 180 days of Extended Day Care. This is divided into 10 equal payments covering 18 days in each payment cycle. The following is the Payment schedule for the 2018/2019 School Year.

IMPORTANT: PLEASE READ ALL INFORMATION CAREFULLY

REGISTRATION (non-refundable): All payments are non-refundable unless approved by the Coordinator under special circumstances.

PAYMENT MUST BE MADE BY AUGUST 6TH OR YOUR CHILD WILL NOT BE ABLE TO START EXTENDED DAY UNTIL MONDAY AUGUST 14TH!

There will be NO Pro-Rating. **Make your first payment prior to June 1st along with your registration, save \$25 on Registration fee and eliminate having 2 payments in August.**

CASH OR CHECKS ONLY: Checks should be made payable to: **PVPV/RAWLINGS** and sent to the Extended Day Coordinator. The best way to pay and be sure payments are always on time is to set it up through your on-line banking to have checks reach us monthly by the 10th of the month. Be sure to **include your child's name on all payments and 2 phone numbers on all checks along with your child's name.**

LATE PAYMENT AND LATE PICK-UP: WILL BE STRICTLY ENFORCED!!

You are responsible for making your payments ON TIME! STARTING WITH PAYMENT #3 – All Payments are due the 10th of the month with a 5-day grace period. If payment is not received by the 15th you will be charged a late fee of \$25. If you pass the service coverage date, your child will not be allowed to come to Extended Day until ACCOUNT IS BROUGHT CURRENT. After 2 late payments you will need to arrange monthly payments automatically paid through your bank or make double payments. After a third time your child may be dismissed from the program.

If you have extenuating circumstances please talk to the Coordinator and we will try to work with you.

Each pay period covers 18 school days.

<u>PAYMENT #</u>	<u>PAYMENT DUE DATE</u>	<u>SERVICE COVERAGE DATES</u>
1	By August 6 th	August 10 th – September 5 th (After August 6 th - Start August 20 th)
2	August 15 th	September 6 th – October 1 st
3	September 10 th	October 2 nd – October 26 th
4	October 10 th	October 29 th – November 30 th
5	November 10 th	December 3 rd – January 9 th
6	December 10 th	January 10 th – January 31 st
7	January 10 th	February 1 st – February 28 th
8	February 10 th	March 1 st – April 3 rd
9	March 10 th	April 4 th – April 30 th
10	April 10 th	May 1 st – May 24 th

NOTE: Extended Day will **close at 5:00 PM**: Tuesday, November 20th, Thanksgiving Break, Friday, December 21st, Holiday Break, Thursday, March 14th, Spring Break and Friday, May 24th, Last Day of School. We appreciate your picking up your child as soon as possible on these dates but no later than 5:00 PM.